

Notice of Meeting

Joint Public Protection Committee

A shared service provided by Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council

Monday 8 December 2025 at 7.00pm

**Venue: Bracknell Forest Council, Time Square, Market Street,
Bracknell, RG12 1JD**

Note: This meeting will be streamed live here:

<https://www.westberks.gov.uk/jointpublicprotectioncommitteelive>

To: Councillors Tom McCann (West Berkshire Council), Iskandar Jefferies (Bracknell Forest Council), Nick Allen (Bracknell Forest Council), Jeremy Cottam (West Berkshire Council), Pauline Jorgensen (Wokingham Borough Council), Stephen Newton (Wokingham Borough Council), Stephen O'Regan (Bracknell Forest Council), Lou Timlin (Wokingham Borough Council) and Howard Woollaston (West Berkshire Council)

Part I

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| 1 | Apologies
To receive any apologies for absence. | 1 - 2 |
| 2 | Minutes
To approve as a correct record the Minutes of the meeting of this Committee held on 6 October 2025. | 3 - 8 |
| 3 | Outstanding actions from previous meetings
To consider any outstanding matters from previous meetings. | 9 - 10 |
| 4 | Declarations of Interest
Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration, and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days. | 11 - 12 |

Public Protection Partnership Agenda - Monday 8 December 2025 *(continued)*

- 5 **Notice of Public Speaking and Questions** 13 - 14
To note those agenda items which have received an application for public speaking.
A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.
The Partnership welcomes questions from members of the public about their work.
Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Partnership or an item which is on the agenda for this meeting. For full details of the procedure for submitting questions please contact Democratic Services.
- 6 **Forward Plan** 15 - 18
To detail future items that the Committee will be considering.
- 7 **Update on the PPP Shared Service Contract** 19 - 26
The Public Protection Partnership Service was subjected to a peer review which concluded earlier in the year. In line with the negotiations on the recommendations of the review, reports seeking authorisation for Bracknell Forest, West Berkshire and Wokingham Councils to enter into a new three authority shared service agreement have been discussed, agreed and given effect at the Executive/Cabinet and Council meetings in all three authorities.
This report provides an update on the decisions made and progress to date in amending the governance arrangements and Inter Authority Agreements that support and underpin the Service.
- 8 **Public Protection Partnership Service Update and Q2 Report for 2025/26** 27 - 72
To inform the Committee of the performance of the Public Protection Partnership (PPP) in line with the operating model and business plan and provide an update setting out performance during the second quarter of 2025/26.
- 9 **Air Quality Update 2025** 73 - 122
To inform the Joint Public Protection Committee (JPPC) of the submission and results of the annual air quality reports for Bracknell Forest (BFC), West Berkshire Council (WBC) and Wokingham Borough (WokBC). These reports are for the monitoring data calendar year 2024.
To inform the JPPC of the proposed consultation on the revocation of the Crowthorne Air Quality Management Area.

Public Protection Partnership Agenda - Monday 8 December 2025 *(continued)*

- 10 **Update on Fraud and Unfair Trading** 123 - 140
To provide the Committee with an update on the work of the Public Protection Service in tackling fraud, unfair trading and financial abuse.
- 11 **Workforce Strategy 2026 - 2029** 141 - 178
To update the Committee on the services workforce planning strategy following review of the existing 2022-2025 strategy.
To agree the training and development plan that underpins the workforce strategy.

Contact Officer:

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